****

**CONTRACT NOTICE**

*According to Article 40 of Law No. 04/L-042 on Public Procurementof the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092*

**Date of the preparation of the Notice: 03/12*/2018***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Procurement No** | **Enterpreunership** | **001** | **2018** | **221** |

This notice has been prepared in the LANGUAGES:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | **English** | **x** |

**SECTION I: CONTRACTING AUTHORITY**

**I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)**

|  |
| --- |
| **Official name**: Kosovo Humanitarian Charitable Society “ Mother Teresa” |
| **Postal address**: str. Mujë Krasniqi n.n. Ulpiana U1/1 |
| Town:*Prishtina* | Postal code:10000 | Country:Kosovo |
| **Contact point(s)**:Zef Shala | Telephone:038-542-865 |
| Email:zefshala@hotmail.com | Fax:038-542-869 |
| Internet address (*if applicable)*: | www.matherteresasociety |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

**SECTION II: OBJECT OF THE CONTRACT**

**II.1) DESCRIPTION**

|  |
| --- |
| **II.1.1) Contract title attributed by the contracting authority:****Entrepreneurship and Self-Employment for 200Beneficiaries** |
| **II.1.2) Type of contract and location of works, place of delivery or of performance***(Chooseone category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)* |
|  |  | **xServices** |
|  |  |  |
|  |  |  |
|  |
|  |
| **II.1.5) Short description of the object of the contract** **Entrepreneurship and Self-Employment for 200Beneficiaries**  |
| **II.1.6) Common Procurement Vocabulary classification (CPV)****⁭93.000.000.-8⁭** |
| **II.1.7)Variants are accepted**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **No** | x |

 |
| **II.1.8)Division into lots**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **No** | x |

 |
|  |
|  |
| **II.1.11) Estimated contract value: 1*54,000.00*** |

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

**II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION**

|  |
| --- |
| Duration in months 5 month*or* days 150 (from the contract signature) *or*Starting **01/02/2019**Completion **30/06/2019** |

**SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **III.1.1) Performance security required**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  |  |  |

***If yes****,* amount of performance security  **Euro or %** of contract value. |
| **III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded***(if applicable)*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **III.1.3) Other particular conditions to which performance of the contract is subject**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **No** | [x]  |

 |

**III.2) CONDITIONS FOR PARTICIPATION**

|  |
| --- |
| **III.2.1)Eligibility Requirements:**1. Certifikat of Registration
2. Fiscal Number Registration
3. VAT-Certifikat if applicable

*Documentary evidence required***Copy of documentary** |
| **III.2.2) Professional Suitability:**1.Business Registration Certificate2.List of proposed staff and their Cv’s1. List of references for similar projects in past 3 years

Company profile **Copy of documents** |
| **III.2.3) Economic and financial capacity**1. Tax Verification from Tax Administration of Kosovo (only for the winner. invited EO)*Documentary evidence required:* **Copy of documents** |
| **III.2.4) Technical and professional capacity**1.Business Registration Certificate2.List of proposed staff and their Cv’s1. List of references for similar projects in past 3 years

Company profile **Copy of documents** |

**III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **No** | [x]  |

**III.3.1) Execution of services is reserved to a particular profession** |
| **III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [x]  |  |  |

 |

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

|  |
| --- |
| **IV.1.1) Type of Procedure** |
|  **Open**  |  |

**IV.2) AWARD CRITERIA**

|  |
| --- |
| **Lowest price** |

**IV.3) ADMINISTRATIVE INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IV.3.1) Previous publications concerning the same contract**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **No** | [x]  |

 |
| **IV.3.2) Conditions for obtaining *tender dossie***Time limit for receipt of requests for*tender dossie*: **date 15/12/2018** |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **No** | [x]  |

**Payable documents** |
| **IV.3.3) Time limit for receipt of*tenders******date15/12/2018time12:00placePrishtina*** |
| **IV.3.4) Time limits is shortened for submission of *tenders***[x] no |
| **IV.3.5)** Is tender security needed:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **No** | [x]  |

 |
| **IV.3.6) Tender validity period:** date: **04/01/2019 days 30 or months 1** |
| **IV.3.7)Tender opening meeting:*****Date 04/01/2019 time 14:00placePrishtina*** |

**SECTION V: COMPLEMENTARY INFORMATION**

**V.1) COMPLAINTS**

|  |
| --- |
| **Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092,at the address specified in Section I of this Contract notice.** |

**V.2) ADDITIONAL INFORMATION**

|  |
| --- |
| **Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.** |