



Shoqata Humanitare Bamirëse e Kosovës "Nëna Tereze"
The Kosovo Humanitarian and Charitable Society "Mother Teresa"
Humanitarno Dobrotvorno Udruzenje Kosova "Majka Tereza"

38400 Prishtinë Rr. Agim Ramadani pn. Tel:00381 38 542 864, Fax: 542 869,
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CONTRACT NOTICE SERVICES

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: 25/01/2021

Procurement No	Entrepreneurship and Mentoring	002	2021	221
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This notice has been prepared in the LANGUAGES:

English x

SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

Official name: Kosovo Humanitarian Charitable Society "Mother Teresa"		
Postal address: str. Mujë Krasniqi n.n. Ulpiana U1/1		
Town: Prishtina	Postal code: 10000	Country: Kosovo
Contact point(s): Zef Shala		Telephone: 038-542-865
Email: zefshala@hotmail.com		Fax: 038-542-869
Internet address (if applicable):		www.matherteresasociety

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Contract title attributed by the contracting authority: Training on Entrepreneurship and Self Employment and Mentoring and Coaching for 240 new beneficiaries (Returnees and people at risk of illegal emigration)	
II.1.2) Type of contract and location of works, place of delivery or of performance <i>(Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)</i>	
	x Services
II.1.5) Short description of the object of the contract Training on Entrepreneurship and Self Employment and Mentoring and Coaching for 240 new beneficiaries (Returnees and people at risk of illegal emigration)	
II.1.6) Common Procurement Vocabulary classification (CPV) <input type="checkbox"/> 93.000.000.-8 <input type="checkbox"/>	

II.1.7) Variants are accepted	No	x
II.1.8) Division into lots	YES	x
Llot 1 Training on Entrepreneurship and Self Employment for 240 new beneficiaries		
Llot 2 Individual consultancy Mentoring and Coaching for 240 new beneficiaries		
II.1.11) Estimated contract value: 122,000.00		

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months 7 month (from the contract signature) <i>or</i> Starting 15/03/2021 Completion 15/10/2021

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required	Yes <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>
III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded (if applicable)		
III.1.3) Other particular conditions to which performance of the contract is subject	No	<input checked="" type="checkbox"/>

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Eligibility Requirements: 1. Certificate of Business Registration 2. Fiscal Number Registration 3. VAT-Certifikat if applicable <i>Documentary evidence required</i> Copy of documentary
III.2.2) Professional Suitability: 1. Business Registration Certificate 2. List of proposed experts and administrative staff and their cv-s 3. References of previous experience in similar projects <i>Documentary evidence required:</i> Copy of prove documents
III.2.3) Economic and financial capacity 1. Tax Verification from Tax Administration of Kosovo 2. Company profile <i>Documentary evidence required:</i> Copy of documentary
III.2.4) Technical and professional capacity 1. Business Registration Certificate 2. List of proposed experts and administrative staff and their cv-s 3. References of previous experience in similar projects <i>Documentary evidence required:</i>

Copy of prove documents

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

III.3.1) Execution of services is reserved to a particular profession	No	<input checked="" type="checkbox"/>
III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service	Yes	<input checked="" type="checkbox"/>

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of Procedure
x Open

IV.2) AWARD CRITERIA

Best Economic –favours price

Summary of Technical Proposal Evaluation Forms		Score Weight	Points Obtainable
1.	Price	30%	30
2.	Relevant experience in similar projects in last 3 years related to ToR and work plan	40%	40
3.	List of proposed experts and administrative staff and their cv-s	30%	30
Total			100

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract	No	<input checked="" type="checkbox"/>
IV.3.2) Conditions for obtaining <i>tender dossier</i> Time limit for receipt of requests for <i>tender dossier</i> : date 05/02/2021		
Payable documents	No	<input checked="" type="checkbox"/>
IV.3.3) Time limit for receipt of <i>tenders</i> date 25/02/2021 time 14:00 place Prishtina		
IV.3.4) Time limits is shortened for submission of <i>tenders</i>	<input checked="" type="checkbox"/>	no
IV.3.5) Is tender security needed:	No	<input checked="" type="checkbox"/>
IV.3.6) Tender validity period: date: 25/02/2021 days 30 or months 1		
IV.3.7) Tender opening meeting: Date 25/02/2021 time 14:30 place Prishtina		

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.